

Evaluation Associate

Requisition #: ALB00065682

Location: Calgary, Alberta

Job Type: Regular Full Time

Salary: \$28.20 - \$48.25 per hour

Your Opportunity:

The Evaluation Associate provides support to multiple projects, teams, and works with the Evaluation Lead to interpret project needs and evaluate project activities. In this position you will have the opportunity to lead the development and implementation of evaluation plans for multi-disciplinary projects. You will use your leadership, collaborative planning and facilitation skills to work with both internal and external stakeholders to ensure that evaluations are relevant and focused.

As the Evaluation Associate, your ultimate goal will be to ensure that the evaluation is well planned and executed, data is analyzed, and that the results are disseminated to provide maximum impact in cancer prevention and screening, and in the health of Albertans.

About ACPLF: The Alberta Cancer Prevention Legacy Fund (ACPLF)'s vision is that most cancer is prevented thanks to innovative research and prevention strategies embraced by Albertans and their communities, workplaces, and health systems. Our goal is to translate new knowledge into innovative scalable cancer prevention and screening interventions to reduce modifiable risk factors in defined populations with high need and ensure proven strategies are transitioned to sustained province-wide initiatives.

All Non-Union Exempt positions are being reviewed for possible inclusion in the AUPE General Support Services bargaining unit. If this position is impacted, the incumbent will be notified accordingly.

Description:

Key responsibilities include but are not limited to: Lead and collaborate to establish evaluation plans (e.g., including data matrix, logic model), work plans, and evaluation budgets for ACPLF projects. Source and design data collection tools: surveys, evaluation forms, interview and focus group guides, secondary data sources, project tracking and monitoring spreadsheets. Implement evaluation methodology (e.g., quantitative and qualitative), conduct literature reviews, critical appraisals, interviews, focus groups, surveys, secondary data sources, and work with project team to ensure evaluation tools are completed. Collect, clean and analyze evaluation data to determine outcomes, identify trends, determine gaps and

draw conclusions as to the effectiveness of the project or intervention implemented. Develop, create and facilitate presentations to convey evaluation results.

Required Qualifications:

- Master's degree in Evaluation or research based degree in a health related field (e.g., clinical epidemiology, public health, psychology, or sociology).
- Experience applying mixed methods data collection and conducting qualitative and quantitative analysis.
- Experience designing logic models, writing evaluation plans, sourcing validated assessment tools, conducting interviews and focus groups, designing surveys, and conducting analysis of secondary data sources.
- Experience in researching, retrieving, and critically appraising published and unpublished medical and evaluation literature.
- Advanced written and communication skills, presentations, organizational, and diplomacy skills.
- Demonstrated ability to foster complex relationships and partnerships with internal and external stakeholders.

Preferred Qualifications:

- Relevant work experience in an organization of significant size, complexity, and diversity. Experience collaborating with diverse AHS stakeholder groups (e.g., SCNs).
- Knowledge of cancer prevention and modifiable risk factors.
- Knowledge of health promotion and disease prevention, public health theories, and best practice evidence related to cancer prevention.
- Equivalent training/experience may also be considered.

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